

Keystone AEA School Administrator Meeting March 3 / 4, 2010

Sue Daker, Director of Comprehensive Improvement
Keystone AEA
1400 Second Street NW
Elkader, IA 52043-9564
800-632-5918 (Ext. 233)

Teacher Intern License Program

A new program that has been approved by the Board of Educational Examiners (BOEE) may assist your district in filling teaching positions and assist members of your community in entering the teaching profession more quickly. Professionals holding a baccalaureate degree or higher and possessing three years of work experience may earn a teaching license (different than the process for getting teacher authorization, which has been in place for several years) through the Iowa Teacher Intern License Program.

This program entails interested professionals completing 18 hours of coursework, followed by successful teaching for one full, paid internship year in an Iowa secondary classroom under an IAC 279 probationary contract. This coursework is taken over a year-long program that allows the professionals to continue working in their current jobs while taking the 18 hours of coursework. A minimum of 60 hours of field experience prior to the internship year is completed from August through May and may occur in the school in which the internship is to take place.

Interns must have an Intern License. The internship year counts as the first year of the Initial License. Upon successful completion of the program, the intern will be eligible to apply for the Initial Teaching License and may complete the second year of teaching. Upon successful completion of the second year of teaching, the school administrator may recommend the teacher for the Standard Teaching License.

Intern teachers will be contracted with the district for the internship year and have the same rights and responsibilities as all other contracted probationary teachers within the district. More information about this program is included with this report. Additional information can be found at the BOEE website, as well as www.iowateacherintern.org.

Evaluation of Teachers Reminder

Due to budget constraints, many beginning teachers know they may be looking for a new job due to elimination of their positions in the districts they are currently working in. Much concern was expressed at a recent mentoring / induction meeting regarding evaluation of those beginning teachers. Several of the mentors indicated that they (and the new professionals) were concerned about licensure (whether they would get to apply for a standard license) as their principals had not done any observations or evaluation of them.

The new evaluation system that is tied to the Iowa Teaching Standards requires that there is evidence for each of the standards. How your district handles that evidence is a local decision. It's especially important now that this be done if the new professional will be seeking employment due to budget cuts. Just a reminder—teacher evaluations (especially of new professionals!!) need to be taken care of.

Spring Triad Meetings

It's time again for the spring Triad visits; Keystone Triads (Sector Coordinator, Director, SINA consultant) will soon be contacting district administration to schedule meetings prior to the end of this school year. Keystone would truly appreciate as many LEA administrators (e.g. superintendents, principals, and curriculum directors) as possible attend the Triad meetings, as Keystone finds these meetings to be an important opportunity for discussion between AEA and district leadership. We look forward to meeting with you later this spring.

Mid-career changers: relationship-builders; content experts; mature professionals.

"Answering the Call to Teach" responds to Iowa's growing need for highly qualified teachers in every secondary classroom. The Iowa Teacher Intern License Pathway provides a nontraditional pathway for mid-career professionals to encourage students toward success in life as their teacher of record.

Information for Iowa Secondary School Administrators

Program Descriptor:

Professionals holding a baccalaureate degree or higher and possessing three years work experience may earn a teaching license in a secondary content area by completing 18 hours of coursework, followed by successful teaching for one full, paid internship year in an Iowa secondary classroom under a IAC 279 probationary contract. A minimum of 60 hours of field experience prior to the internship year are completed from August through May and may occur in the school in which the internship is to take place. During the internship year, teacher interns complete 6 credit hours of courses/seminars and fully participate in the district mentor program.

Interns must have an Intern License. The internship year counts as the first year of the Initial License. Upon successful completion of the program, the intern will be eligible to apply for the Initial Teaching License and may complete the second year of teaching. Upon successful completion of the second year of teaching, the school administrator may recommend the teacher for the Standard Teaching License.

Intern teachers will be contracted with the district for the internship year and have the same rights and responsibilities as all other contracted probationary teachers within the district. Thus, the intern teacher is expected to be treated the same as all beginning teachers.

The number of hours/periods of teaching per day is determined by the needs of the school, but the intern does need to complete 160 days of service during his/her intern teaching year.

Expectations and Requirements from Districts for Intern Success

Once the contract (IAC 279) has been accepted by the intern, you, as principal, will need to:

1. Ensure a successful school climate for candidates such as resources, support, and instruction, recognizing that the intern must participate in the final two 3-credit hour courses/seminars during internship year.
2. Ensure that the intern, as you would an initially licensed teacher, will not be assigned multiple extra-curricular assignments*.
3. Assign a state approved mentor to the candidate and monitor the candidate's participation in the district's state-approved mentor program. Progress reports will be provided to the Board of Educational Examiners on a monthly basis. This report form will be provided to you by the BoEE.
4. Provide supervision of the intern in accordance with your districts supervision/evaluation process for an initially licensed teacher. *The building principal will conduct quarterly evaluations of the intern, using the Iowa Evaluator Model, to determine whether the intern is progressing toward meeting the Iowa Teaching Standards and will file the quarterly reports with the Iowa Teacher Intern License Pathway (ITILP) Coordinator. The report form will be provided by ITILP. The ITILP is responsible for making the recommendation for the Initial License in consultation with the evaluating principal.*
5. Participate in a cooperative, communicative process with the ITILP faculty, supervisors, and program administrators to ensure the success of the intern candidate throughout the intern year. As part of the Intern Teacher License application process, the intern will sign a waiver allowing school district administration, mentors and ITILP members to share information that is helpful in ensuring the success.
6. Anticipate scheduled visits to the school and candidate by ITILP supervisors, program coordinator, and program faculty. The district administrator will receive prior notice of an impending visit.
7. Provide data to program coordinator upon request.

*By Iowa Code, interns complete the licensure course requirements during the internship year and are, therefore, not to be overloaded with extracurricular duties not directly related to the intern's teaching assignment.

For contact information and detailed information about the program, visit www.iowateacherintern.org
ITILP Program Office: 319-273-5839

ITILP: Timeline for License Recommendations—Intern and Initial

Revised 1/13/2010

Time Frame	Outcome	Credit Hours	Field Experience	Contracts, recs for licenses
	From ITILP web site, complete demographic information; complete Pre-survey; receive invitation to apply; complete BOEE transcript analysis. (All procedures: www.iowateacherintern.org .)			Candidate and district match-up process underway.
By April 15 of year to begin program	Complete application process. Applicants are asked if they have a promising internship site.			
May	Interview promising applicants			
June 1 - 15	Letters sent to applicants, announcing status			Candidates accepted to ITILP may sign contract with district from this point forward.
June 15 – August	Candidates begin acquiring field experience sites (and internship site, if needed)			
August: 1 st Sat.	Orientation to people and program			
Fall (Aug. – Dec.)	Course #1: Experience and internalize the realities of teaching today. Acquire 2 nd field experience site, if needed.	4	24 contact hours in full-day increments (1 full day required; 2 – 4 half-days allowed)	
Spring (Jan. – April 30)	<u>Target:</u> Pass PRAXIS II and successfully complete all endorsement requirements Course #2: Learn lesson design; work with students and teach lessons; begin work on Standards: Ch. 77 & Iowa Teaching Standards. Acquire 3 rd field experience site, if needed. Acquisition of internship site preferred by now.	4	28 contact hours in any workable format that meets course requirements	
May 1 - 31	Course #3: Contextualize teaching—data gathering in the school/community setting; begin community relations; work with school personnel. Affirm internship site.	4	8 contact hours in school visits to meet course requirements (prefer intern school, if established)	
Summer (June – July)	Course #4: Teaching/learning: essentials of teaching—linking fieldwork with theory; in depth management and assessment... reflecting and projecting. Begin developing lesson plans and assessments for internship year.	6	none	End of course: recommend for Intern License when all requirements have been met.
Internship: Fall	Internship and course #5, part I Coursework: bridge with mentor program Launching the school year for success for all.	3	Total immersion	(May not teach without Intern License from State of Iowa)
Internship: Spring	Internship and course #5, part II: In-depth coursework; bridge with mentor program—analysis/reflection; cycles of the calendar year and phases of growth in self and students—how to capitalize on all.	3	Total immersion	
Concluding 6 contact-hour day	Reflections on preparation; successfully complete all program requirements and assessments. Application packet for Initial License completed		none	Recommend for Initial License when all requirements have been met.